

No. 5/27/98-1FR

**GOVERNMENT OF HARYANA  
FINANCE DEPARTMENT**

**Dated : Chandigarh, the 22<sup>nd</sup> June, 2011**

**OFFICE MEMORANDUM**

**Subject : Revised structure of admissibility of Travelling Allowance, Daily Allowance, Travelling Entitlement, etc.**

Sir/Madam,

I am directed to invite your attention to the Finance Department Notification No. 5/27/98-1FR dated 31<sup>st</sup> December, 2010 on the subject noted above and to say that according to Para B(ii) of the said instructions, employees of Grade III (Gr. Pay 4600-8800) are entitled to travel by Non A.C. Taxi with prior approval of the Admn. Secy./HOD for each journey. It has come to the notice of F.D. that this provision in the said instruction has been causing hardship to the employees. Hence, the Govt. has re-considered the matter and decided that Grade III employees will sought prior approval of the HOD instead of HOD in future for each journey. Further to curb the misuse of the provisions HOD will counter sign the A.A. Bill also.

The above instructions may please be brought into the notice of all the concerned.

Yours faithfully,

Sd/-

(Arun Kumar)

Under Secretary Finance,

for Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

To

1. All the Financial Commissioners & Principal Secretaries/  
Administrative Secretaries to Government of Haryana.
2. All the Heads of Department, Haryana.
3. All the Divisional Commissioners in Haryana.
4. Registrar (General), High Court of Punjab & Haryana.
5. All the District & Sessions Judges in Haryana.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers in Haryana.

Sd/-

(Arun Kumar)

Under Secretary Finance,

for Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

Endst. No. 5/27/98-1FR

Dated: Chandigarh, the 22<sup>nd</sup> June, 2011

end: A copy is forwarded to the following for information and necessary action at their

Accountant General (A&E/Audit), Haryana.  
Director, Treasury & Accounts, Haryana.

Sd/-  
(Arun Kumar)  
Under Secretary Finance,  
*for* Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

Endst. No. 5/27/98-1FR

Dated: Chandigarh, the 22<sup>nd</sup> June, 2011

A copy is forwarded to the Principal Secretary/Additional Principal Secretary-I&II/OSD-I & II to Chief Minister, Haryana for information.

Sd/-  
(Arun Kumar)  
Under Secretary Finance,  
*for* Financial Commissioner & Principal Secy. to Govt.,  
Haryana, Finance Department.

To

The Principal Secretary/Additional Principal Secretary-I&II/  
OSD-I & II to Chief Minister, Haryana for information.

U.O. No. 5/27/98-1FR

Dated, Chandigarh, 22<sup>nd</sup> June, 2011

**INTERNAL CIRCULATIONS**

- (i) All the Officers/Deputy Secretaries/Under Secretaries/ Superintendents of F.D.
- (ii) In charge, Computer Cell (F.D.).

\*\*\*\*\*